#### Partner Organizations:

1.

2.

#### Partnership Timeline:

Start:

End:

#### Partnership Objectives:

1.

2.

3.

###### Use this table to create a plan for tracking metrics related to joint activities and services. Examples of different types of metrics are provided. Choose the ones that are relevant for your joint activities or services.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Metrics** | **How We Are Tracking**  **(spreadsheets, surveys, interviews, focus groups)** | **How Often We Are Tracking**  **(weekly, monthly)** | **Who is Responsible** | **Target / Goal** | **Current Status** |
| *Services / referrals provided* |  |  |  |  |  |
| *Service quality* |  |  |  |  |  |
| *Service access* |  |  |  |  |  |
| *Number of people served / reached* |  |  |  |  |  |
| *Geographic areas served / reached* |  |  |  |  |  |
| *Participant satisfaction* |  |  |  |  |  |
| *Participant knowledge* |  |  |  |  |  |
| *Participant behavior* |  |  |  |  |  |
| *Participant health outcomes* |  |  |  |  |  |

###### Use this table to create a plan for assessing how the partnership is doing. Examples of different types of metrics are provided. Choose the ones that are relevant for your collaboration.

|  |  |  |  |
| --- | --- | --- | --- |
| **Metrics** | **How We Are Assessing**  **(spreadsheets, surveys, interviews, listening session)** | **How Often We Are Assessing**  **(monthly, quarterly, annually)** | **Who is Responsible** |
| *Clear Roles & Responsibilities* |  |  |  |
| *Meeting Participation* |  |  |  |
| *Regular Communication* |  |  |  |
| *Accountability* |  |  |  |
| *Contributions (time, expertise, resources) of each partner* |  |  |  |
| *Utilization of joint resources* |  |  |  |
| *Trust between partners* |  |  |  |
| *Satisfaction with partnership* |  |  |  |
| *Conflict Resolution* |  |  |  |
| *Added value of partnership* |  |  |  |